



2022 Exhibit Room Information Sheet

Po Box 6241 – Great Falls, MT 59406
 406-590-1961 info@outwestartshow.net

Please return completed form by February 25th, 2022 to the above address.

Name:	Phone:	Room:
Address:		E-mail:

<p>Please Note – Only Mattresses, Box Springs and Bed Frames will be removed for the March 2022 show due to lack of staffing as well as needing rooms put back as quickly as possible.</p>	<p>Special Requests</p>
	<p># _____ Rollaway Bed @ \$10.00 each per Night</p> <p><u>Other Request:</u></p>

A furniture removal fee of \$70 will be charged to standard exhibit rooms. This fee will be charged upon check-in to the hotel. **A valid Credit Card will be required upon check-in.**

We encourage exhibitors, particularly first-time participants, to arrive on Wednesday March 16th, to allow time to setup. **Please note the hotel cannot guarantee early check-ins.**

<p><u>Please fill in the blanks below:</u></p> <p>I will arrive at the Heritage Inn on _____ (date) at approximately _____ (time).</p> <p>I will be departing on <u>Sunday March 20th no later than 10AM</u> – If I do not have my room(s) vacated by 10AM, I will be charged an additional \$250.00 onto the card on file at the Front Desk per room.</p>
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My signature below indicates I agree to the following:

- I understand that any damages to wall, ceiling and/or carpet caused by display materials, will be repaired or replaced at my expense.
- I am in full agreement and understanding that I assume all risk and hold harmless the Heritage Inn and owners of the Heritage Inn, for any and all damage to art while on display within the Heritage Inn premises.
- I understand I must rent the room for a minimum of four (4) nights. Failure to show will result in being charged for all four (4) nights.

Exhibitor Signature: _____

Date: _____